



# NON-OWNER OCCUPIED PROPERTY REGISTRATION APPLICATION

Date: \_\_\_\_\_ Last Inspection Date: \_\_\_\_\_ Type of Rental: Residential / Commercial / Industrial  
**(Circle One)**

Rental Address: \_\_\_\_\_ **Center Line, MI 48015** Number of Units: \_\_\_\_\_

**OWNER INFORMATION – (All Information is Mandatory) *PRE (Homestead) must be rescinded if not owner occupied***

Name: \_\_\_\_\_ Driver's License: \_\_\_\_\_  
**(As it appears on Driver's License) (State Issued)**

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
**(Street Address Only, No PO Box)**

Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ FAX: \_\_\_\_\_

Email: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Are you an LLC: YES / NO **(Circle one)** LLC Officer's Name: \_\_\_\_\_

**(As required by law, any changes to the above information must be reported to the City of Center Line)**

**AGENT/MANAGER INFORMATION - (Responsible Party) (All Information is Mandatory)**

Name: \_\_\_\_\_ Company Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
**(Street Address Only, No PO Box)**

Primary Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ FAX #: \_\_\_\_\_

Driver's License #: \_\_\_\_\_ State DL Issued: \_\_\_\_\_  
**(Copy of Driver's License Required)**

Email: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

**(As required by law, any changes to the above information must be reported to the City of Center Line)**

**TENANT INFORMATION (Commercial/Industrial Only)**

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Day Phone: \_\_\_\_\_ Day Phone: \_\_\_\_\_

**I, the undersigned, understand and accept responsibility for the above listed non-owner occupied property, and agree to comply with all applicable city ordinances, codes, laws, and other applicable state and federal laws, associated with said non-owner occupied property; and further acknowledge that failure on my part to schedule inspections and receive a certificate of compliance prior to occupancy shall result in me being guilty of a misdemeanor in accordance with City of Center Line ordinance 14-221.**

Signature of Owner/LLC Officer/Agent **(circle one)**

Printed Name

Date

**MAKE CHECKS PAYABLE TO: City of Center Line**

- Rental Registration: \$100 per location (Registration due every year) (\$50 per location October 1<sup>st</sup> through March 1<sup>st</sup>)
- Residential Inspections: \$100.00 – One (1) Unit Only (Single Family)
- Residential Inspections: \$125.00 – Over one (1) unit + \$20.00 per unit over (1) one unit
- Multi-Residential: \$125.00 – Over fifty (50) units +\$20.00 per unit over fifty (50) units
- Commercial Inspections: \$200.00 per unit
- Fees include original inspection & one re-inspection for compliance
- Re-scheduled inspection may be charged - \$50.00
- Re-inspection fee for non-compliance (2<sup>nd</sup> re-inspection): \$50.00

**NOTE: IF THE PROPERTY HAS BEEN SOLD, YOU MUST SUPPLY THE CITY WITH A COPY OF THE RECORDED LAND CONTRACT OR DEED TO HAVE YOUR NAME REMOVED.**

**OFFICE USE ONLY**

- New**
- Renewal**

**Approved:**

\_\_\_\_\_

**Date:**

\_\_\_\_\_