

**Minutes of the Regular Meeting of  
The Center Line Public Library Commission  
7345 Weingartz, Center Line, MI 48015  
586-758-8274**

**Monday, September 12, 2022 at 5:00 PM**

**Present:** Kathleen Buckner, Bethany Dille, Bernadette Helkowski, Richard Moeller, Marjorie Murray, Freda Witt. Also present, Wesleyann Johnson.

**Excused Absent:** None.

**The meeting was called to order at 5:02 PM by Freda Witt.**

**Order of Business**

1. Adoption of agenda.  
Motion: Kathleen Buckner. Second: Bernadette Helkowski. Motion carried. All ayes.
2. Approval of minutes for May 2022 Meeting.  
Motion: Marjorie Murray. Second: Richard Moeller. Motion carried. All ayes.
3. Community Involvement: NONE.
4. Approval of circulation reports for June, July and August 2022.  
Motion: Richard Moeller. Second: Bethany Dille. Motion carried. All ayes.
  - a. August was very busy—up by ~ 1,000 visits. Circulation was ~ 4,000 items. June and July were good as well, just not quite as busy. There were lots of teen volunteers. Programs were well-attended.
5. Friends of the Library update
  - a. The Book Store has brought in money even though it goes unattended. People tend to like the donation aspect. Word-of-mouth is spreading about bargains. There will be a raffle at the Beer Fest.
6. Suburban Library Cooperative (SLC) Update
  - a. Quite a bit is happening, all under the SLC's new director.
7. Library Department Head's Comments
  - a. There have been a lot of new requests for library cards, both in-person and online. We are switching to Polaris Leap as our ILS to handle all of our daily operations. This is the most advanced integrated library system (ILS) available. The patron catalog will also be very new, with room for expansion/development. Due dates have been extended right now, resultingly. All materials will be due back on October 4 or later.
  - b. There are many programs coming up—STEAM programs for kids, and tween art classes hosted by our very own Bethany Dille. We reinstated Storytime—held twice each week on Wednesdays, 10 to 12 individuals attend. There will also be a program for seniors on avoiding scams, presented by the Prosecutor's Office.
  - c. The Library is open 42 hours each week, and patrons have commented that they would like to see it open earlier in the day on Fridays and Saturdays. Currently, it opens those two days at Noon but I am proposing to switch this to 10 AM beginning in January 2023. All of the other times would remain the same.
  - d. We have been looking at our fines and fees. There are some barriers to access for patrons. About 1/3 of the libraries in the SLC are now fine free. We would like to remove the \$1 charge for guest passes. This past fiscal year, only \$221 was generated for guest passes. Employees would still need to check IDs. We would also like to remove the \$1 charge for checking-out DVDs. This is being re-evaluated now as circulation for DVDs is down, and patrons greatly

prefer our free DVDs. We need to focus on maintaining and increasing patron interest in the Library, in order to continue being relevant in patrons' lives.

- i. Both ideas related to \$1 charges will, hopefully, be voted on during the October 2022 City Council meeting.

8. Commissioner Comments

- a. None.

9. The meeting was adjourned at 5:45 PM.

Motion: Richard Moeller. Second: Bethany Dille. Motion carried. All ayes.

Respectfully submitted,

**Kathleen Buckner**