

**MINUTES OF THE DOWNTOWN DEVELOPMENT AUTHORITY MEETING
AND INFORMATIONAL MEETING HELD IN THE DAVID W. HANSELMAN
MUNICIPAL BUILDING ON THURSDAY, JULY 22, 2021 AT 4:00 PM**

I. Call to Order

The Downtown Development Authority Meeting was called to order by Vice-Chairman Motyka at 4:00 p.m.

II. Pledge of Allegiance

Chairman McCandliss led the pledge of allegiance.

III. Roll Call

The following members were present: Mayor Robert Binson, Chairman Glenn McCandliss, Mr. Haas Charara, Ms. Jan Ornsten, Mr. Gary Novak, Mr. David Czapski, and Mr. John Motyka. Also present were Councilman Aaron Delitka (Ex-Official), Dennis Champine, City Manager/Clerk & DDA Director, Nancy Barr and Joseph Fresard. A quorum is present.

The following members were absent and excused: Ms. Jessica Hite and Mr. Russell Haney.

IV. Adoption of Agenda

MOTION by Mr. Motyka to approve adoption of the agenda as presented, supported by Mayor Binson.

AYES: ALL

MOTION CARRIED

V. Approval of Minutes from May 27, 2021 Meeting

MOTION by Mayor Binson, supported by Mr. Charara to approve the minutes from the May 27, 2021 meeting.

AYES: ALL

MOTION CARRIED

VI. Public Comments

- a. Dennis Zelazny, Beautification Commission, 24850 Landau – Introduced himself to the DDA Board of Directors, and provided an update on recent improvements to the Beautification Park Gazebo.
- b. Greg Jones, Beautification Commission, 24850 Landau – Introduced himself.

VII. Treasury Report

- a. Mr. Champine reported that the DDA fund has a balance of \$328,053.83

MOTION by Mr. Motyka, supported by Mr. Novak to accept the Treasury Report as presented.

AYES: ALL

MOTIION CARRIED

VIII. Board Actions

- a. CONSIDERATION OF GREEN INFRASTRUCTURE PARKING LOT PROJECT FUNDING INCREASE – Mr. Champine provided the DDA Board of Directors an update on the GI Parking Lot project, indicating that since there was such a long delay in moving the project forward, primarily due to the loss of the first 319 Grant, the price for the project work has increased. Hutch Paving, the selected contractor for the project has submitted a “Change Order” in the amount of \$58,000.00, bringing the project total to \$272,000.00. Mr. Champine requested that the DDA Board of Directors approved a funding increase in the amount of \$58,000.00, which is a total funding match of \$130,000.00 committed by the DDA.

MOTION by Mayor Binson, supported by Mr. Motyka to approved the Change Order for Hutch Paving, and increase match funding as prescribed in the NPS 319 Grant for the GI Parking Lot project in the amount of \$58,000.00, a total grant match of \$130,000.00.

AYES: ALL

MOTIION CARRIED

- b. CONSIDERATION OF SPONSORSHIP, CENTER LINE HIGH SCHOOL PANTHERS FOOTBALL – Mr. Champine pointed out that the DDA has for the past several years supported the Center Line High School Panthers Football Club, in return for a DDA banner being placed on the football field fencing. This is a great way to market the DDA to visitors of the city. The sponsorship is \$500.00.

MOTION by Mayor Binson, supported by Mr. Czapski to approved the Center Line High School Panthers Football sponsorship in the amount not to exceed \$500.00.

AYES: ALL

MOTIION CARRIED

IX. Old Business

- a. 1696 Signage – Mr. Champine reported that he requested a quote from AEW for engineering and architectural services necessary for moving

this project forward.

- b. Update on DWH Municipal Complex marquee sign. – Mr. Champine reported that the sign was complete, and that plantings were being ordered by the City to beautify the space.

XI. New Business

- a. None.

XII. Economic Development Update – Dennis Champine

Mr. Champine provided Economic Development updates, and reported that Mr. Fresard has submitted his resignation. His replacement will be selected prior to the next meeting, at which time Mr. Champine will introduce that person.

XIII. Chairman Comments

None.

XI. Board Comments

None.

XII. Directors Report

None.

XIII. Adjournment

MOTION by Ms. Ornsten, supported by Mr. Czapski to adjourn the Regular Downtown Development Authority meeting.

AYES: ALL

MOTION CARRIED

Meeting adjourned at 4:58 p.m.

Dennis Champine
DDA Director