



## DPW SUPERINTENDENT

### CITY OF CENTER LINE, MICHIGAN

This Team Member will be responsible for the performance of administrative and professional work involved in planning, developing and supervising the Department of Public Works. The qualified candidate will oversee, coordinate and assist DPW personnel on a full range of duties including, but not limited to, maintenance and repair of municipal infrastructure including streets, sidewalks, buildings and grounds, recreation sites, water and sewer systems, motor/equipment pool, and other related functional areas. This team member will be responsible for developing inspections, maintenance and repair schedules; supervise public works personnel, coordinate work assignments and ensure quality of work performed; prioritize projects and allocate resources; administer contracts for services and special projects to ensure work is completed to the city standards for quality and efficiency; prepare departmental budget and participate in long-range financial planning for equipment and department capital projects; tracks projects and activities, and prepares general correspondence and State of Michigan mandated water/wastewater reports; respond to public works emergencies including those which occur outside of the normal business hours; participates in project and maintenance work, including but not limited to, street and sidewalk snow removal, as operational need demands; receives and responds to questions, comments and concerns from the community; work closely with the City Manager to ensure the timely and satisfactory resolution of issues.

Qualifications: Bachelor's Degree in Science, Engineering Public Administration, or a related field and a minimum five years related experience. Master Degree highly desirable. Water License (S-2) preferred, or obtained within one year from date of hiring. Leadership, initiative, flexibility, time management and problem solving/analysis skills required.

Salary: \$60,000 - \$70,000 with a comprehensive benefit package.

Snapshot of our Benefits: • Generous paid time off including 11 paid holidays per year • Blue Care Network PPO Health Care Plan, Dental and Optical insurance provided by the City of Center Line • Life insurance provided by the City of Center Line • 401a retirement plan & retiree health savings account with employer contribution • Optional Roth IRA & 457 retirement plans • Various personal and professional growth training resources • Tuition reimbursement program and Public Service Loan Forgiveness eligibility. Open until filled. To Apply: Apply promptly by submitting an application and resume online to Janice Pockrandt, Deputy Clerk, [jpockrandt@centerline.gov](mailto:jpockrandt@centerline.gov), or in person at the David W. Hanselman Municipal Complex-City Hall, 7070 E. 10 Mile Rd., Center Line, MI 48015. Applications are available at [www.centerline.gov](http://www.centerline.gov).

The City of Center Line is an Equal Opportunity Employer.

7070 E. 10 Mile Rd., Center Line 48015 - 586-757-6800

[www.centerline.gov](http://www.centerline.gov)

*"Smalltown Lifestyle in the Heart of Metro-Detroit"*