

CITY OF CENTER LINE
MINUTES OF REGULAR COUNCIL MEETING
MONDAY JUNE 5, 2023

Regular meeting of the City Council of the City of Center Line, Michigan held on Monday, June 5, at 7:30 p.m. in the City Hall Council Chambers.

Present: Council Members, Aaron Delikta, Richard Moeller, Patrick Pockrandt, Peter Harenski and Mayor Binson, also present were Joseph Sobota, Finance Director and Paul Myszenski, Director of Public Safety

Mayor Binson led the Pledge of the Allegiance.

MOTION by Councilperson Harenski, supported by Councilperson Pockrandt to adopt the agenda as presented.
AYES: 5 NAYS: 0
MOTION CARRIED.

Administrative Response to issues or questions raised during previous meeting.

None

AUDIENCE COMMENTS

7268 Superior – Blight issues.

7368 Engleman – Inquiring about Broad Band Wifi for Center Line.

7533 Superior – Tree issue.

Public Hearing

Public Hearing DDA amendment to plan and tax increment financing plan 2023-2025.

No Comments.

Public Hearing Proposed 2023-2024 Budget and Tax Rates to support budget.

No Comments.

COUNCIL ACTION

1. Request for approval of a Budget Resolution adopting the FY2024 City Operating Budget and Tax Rates.

Finance Director gave updates.

Communication from the Finance Director requesting Council approval of Budget Resolution.

MOTION by Councilperson Delikta, supported by Councilperson Harenski to waive the reading and approve Budget Resolution for FY2024 City Operating Budget and Tax Rates: **See attached**

AYES: 5 NAYS: 0

MOTION CARRIED

2. Request for approval of amendment to extend the end date of the Downtown Development Authority plan and tax increment financing plan to 2053.

Communication from the City Manager requesting approval of amendment to extend the end date of the DDA plan and tax increment financing plan to 2053.

MOTION by Councilperson Harenski, supported by Councilperson Delikta to approve the amendment to extend the end date of the Downtown Development Authority plan and tax increment financing plan to 2053.

AYES: 5 NAYS: 0

MOTION CARRIED

3. Request for approval of a Letter of Understanding.

Communication from the Public Safety Director requesting Council approval for a Letter of Understanding.

MOTION by Councilperson Pockrandt, supported by Councilperson Harenski to approve the Letter of Understanding.

AYES: 5 NAYS: 0

MOTION CARRIED

4. Request for approval of increase in engineering rates with Anderson, Eckstein and Westrick.
Communication from the City Manager requesting approval to accept the increase in engineering costs with AEW.
MOTION by Councilperson Moeller, supported by Councilperson Harenski to approve the request for a 5% increase in overall engineering services hourly rates with AEW as outlined.

AYES: 5 NAYS:0

MOTION CARRIED

5. Request approval of the Southeast Michigan Council of Governments Green Infrastructure Grant agreement.
Communication from the City Manager requesting approval of the SEMCOG Green Infrastructure Grant agreement in the amount of \$80,000.00.

MOTION by Councilperson Delikta, supported by Councilperson Harenski to approve the SEMCOG Green Infrastructure Grant agreement in the amount of \$80,000.00.

AYES: 5 NAYS:0

MOTION CARRIED

6. Request approval of resolution for Protecting Michigan Pension Grant Program.

Communication from the City Manager requesting Council approval of Resolution.

MOTION by Councilperson Delikta, supported by Councilperson Harenski to approve a resolution to file a claim with the Protecting Michigan Pension Grant Program.

AYES: 5 NAYS:0

MOTION CARRIED

7. Request approval for the 2023 Pavement Joint and Crack Sealing Program.

Communication from the City Manager requesting Council approval for the 2023 Pavement Joint and Crack Sealing Program.

MOTION by Councilperson Moeller, supported by Councilperson Pockrandt to waive the 3-bid requirement and approve the contract with Michigan Joint Sealing for the 2023 Pavement Joint and Crack Sealing Program in an amount not to exceed \$564,545.13.

AYES: 5 NAYS:0

MOTION CARRIED

8. Request for approval of the CDBG Cooperative Agreement with Macomb County for Fiscal Years 2024, 2025 and 2026.

Communication from the City Manager requesting Council approval of the CDBG Cooperative Agreement with Macomb County.

MOTION by Councilperson Pockrandt, supported by Councilperson Harenski to approve the request for the CDBG Cooperative Agreement with Macomb County for Fiscal Years 2024, 2025 and 2026.

AYES: 5 NAYS:0

MOTION CARRIED

9. Request for approval to allow the Center Line Public Library to become fine free.

Communication from the Library Director requesting Council approval to become fine free – to not be charged overdue fines for most materials.

MOTION by Councilperson Delikta, supported by Councilperson Harenski to approve the Center Line Public Library to become "Fine-Free" for patrons, effective July 1, 2023.

AYES: 5 NAYS:0

MOTION CARRIED

10. Request for approval to renew Michigan Municipal League Worker's Compensation Fund.

Communication from the Finance Director requesting approval of the annual MML Worker's Compensation Fund.

MOTION by Councilperson Moeller, supported by Councilperson Harenski to waive the bid requirements and authorize the expenditure for the Michigan Municipal League Worker's Compensation Fund.

AYES: 5 NAYS:0

MOTION CARRIED

11. Request for approval of change over for new Public Safety vehicles.

Communication from the Public Safety Director requesting Council approval to have Canfield do the change-over of equipment for the Public Safety vehicles.

MOTION by Councilperson Moeller, supported by Councilperson Delikta to approve to have Canfield do the change-over for 4 (four) Public Safety vehicles in an amount not to exceed \$76,492.89 and to also approve to waive the bid process and allow Canfield to do the change-over on another 3 (three) Public Safety vehicles after July 2023.

AYES: 5 NAYS:0

MOTION CARRIED

CONSENT AGENDA (All items under the consent agenda are considered routine by Mayor and Council and will be approved by one motion, unless a Council member or audience member requests that the item be removed and added on a separate agenda item).

1. Approval of the vouchers for the month of May, 2023.
2. Approval of minutes from May 1, 2023 regular Council meeting and May 15 and 22, 2023 Budget meetings.
3. Approval of request of overnight stay.
4. Approval of comprehensive budget amendment #5.
5. Approval of a Performance Resolution for Municipalities.

MOTION by Councilperson Moeller, supported by Councilperson Harenski to approve Consent Agenda Items 1- 6.

AYES: 5 NAYS: 0

MOTION CARRIED.

MAYOR'S COMMENT

Thank you to Council, Employees, Citizens, Sponsors, and the VFW for participation with the Independence Festival.

Lions Club Car Show – June 25, 2023.

City Wide Garage Sale June 23 – 25, 2023.

COUNCIL COMMENTS

Councilperson Harenski – Thank you to everyone involved with the Independence Festival. Would like to see a RSO report.

Councilperson Delikta – Great job for everyone involved with the Independence Festival.

Councilmember Pockrandt – Thank you to everyone involved with the Independence Festival. Thank you to all the volunteers.

Councilperson Moeller – Thank you to everyone involved with the Independence Festival everyone appreciates all you do.

Library event – David Rogers, Piano concert on June 22 at 7:00 pm. Kudos to Public Safety on the reduction of overtime.

CITY MANAGER

Festival report for July meeting. Ordinance Enforcement doing a lot of work. Proud to be part of this community.

ADJOURNMENT

MOTION BY Councilperson Harenski, supported by Councilperson Delikta to adjourn the council meeting at 8:49 pm

AYES: 5 NAYS: 0

MOTION CARRIED

Meeting adjourned at 8:49 pm

Dennis Champine
City Manager/Clerk

Resolution No. x

Resolution to appropriate the sums of money necessary to meet the expenditures set forth in the budget recommended for the operation of the City of Center Line, Michigan; to defray the debts, expenditures, and liabilities of said City for the fiscal year beginning the first day of July, 2023.

Whereas, Section 50 of the City Charter requires the City Council by resolution to adopt a budget for the next fiscal year and a levy of the amount necessary to be raised by taxation for municipal purposes;

Therefore, the City Council of the City of Center Line resolves:

Section 1. Title.

This resolution shall be known as the City of Center Line 2023-2024 General Appropriations Resolution.

Section 2. Public Hearing on the Budget.

Pursuant to MCLA 141.412 and .413, and Section 49 of the City Charter, notice of a public hearing on the proposed budget was published in The Warren Weekly, a newspaper of general circulation, on Wednesday, May 24, 2023 and a public hearing on the proposed budget was held on Monday, June 5, 2023.

Section 3. Millage Levy, Administration Fee, and Penalties.

The City Council for the City of Center Line shall cause to be levied and collected the general property tax on all real and personal property within the City upon the current tax roll an allocated millage of 14.0373 operating; 7.0500 Police & Fire Pension (Act 345); 7.1799 public safety. The City Treasurer is hereby authorized to impose a one percent (1%) property tax administration fee for all property taxes due, and a late penalty charge when applicable, in conformance with Section 44 of Public Act 206 of 1893 and Section 64 of the City Charter which requires such late penalty charge to be applied to all unpaid taxes after the thirty-first day of August (i.e., postmarks are not legally accepted).

Section 4. Adoption of budget by Budget Center.

The City Council of the City of Center Line adopts the 2023-2024 fiscal year budgets for the various funds by budget center. City officials responsible for the expenditures authorized in the budget may expend City funds up to, but not to exceed, the total appropriation authorized for each budget center.

Section 5. Payment of Bills.

All claims (bills) against the City shall be approved by the City Manager or his designee of the City of Center Line prior to being paid. A list of all claims (bills) shall be presented monthly to the City Council for review.

Section 6: Estimated Revenues and Expenditures--Estimated total revenues and expenditures, including transfers in and out and other financing sources and uses, for the various funds of the City of Center Line beginning July 1, 2023 are:

<u>Fund Number</u>	<u>Fund</u>	<u>Revenues/Other</u>	<u>Expenditures/Other</u>
101	General	\$ 9,280,457.00	\$ 9,184,645.00
202	Major Street	\$ 694,966.00	\$ 1,362,801.00
203	Local Street	\$ 381,295.00	\$ 1,052,219.00
205	Public Safety	\$ 5,423,791.00	\$ 5,423,791.00
248	Downtown Development Authority	\$ 123,180.00	\$ 123,180.00
592	Water and Sewer	\$ 4,052,447.00	\$ 2,749,102.00
596	Solid Waste	\$ 348,988.00	\$ 335,250.00
TOTALS		\$ 20,305,124.00	\$ 20,230,988.00

with expenditure authorization by budget center as herein provided:

General Fund

ESTIMATED REVENUES

Taxes	3,184,184
Licenses and Permits	533,450
Federal Grants	1,014,930
State Grants	3,230,910
Contributions from Local Units	0
Charges for Services	641,131
Fines and Forfeits	371,000
Investment Income and Rentals	248,000
Other Revenue	<u>16,290</u>
TOTAL ESTIMATED REVENUES	9,239,895
Transfers In and Other Financing Sources	40,562

APPROPRIATIONS

General Government	
Legislative	24,968
City Manager	134,839
City Clerk	481,535
Information Technology	70,260
Board of Review	3,647
Treasurer	339,732
Assessor	94,815
Elections	67,606
Buildings & Grounds	333,652
Attorney/Counsel	121,200
Judicial	
District Court	598,479
Public Safety	
Building	180,831
Ordinance Enforcement	93,221
Marijuana Regulation	159,429
Rental Inspection	34,833

City Certification		7,875
Vacant Property Inspection		1,500
Change of Occupancy		700
Public Works		
Department of Public Works		858,326
Sidewalks		4,279
Street Lighting		265,000
Tree Program		66,556
Community and Economic Development		
Planning		13,073
Zoning		4,498
Economic Development		92,880
Home Renovation		7,163
Recreation and Culture		
Parks and Recreation		1,621,015
Library		383,598
Debt Service		<u>77,580</u>
	TOTAL APPROPRIATIONS	6,143,090
Transfers Out and Other Uses		3,041,555

	NET OF	
General Fund	REVENUES/APPROPRIATIONS	(204,188)
	Estimated Beginning Fund Balance	3,024,843
	Estimated Ending Fund Balance	2,820,655

Major Street Fund

ESTIMATED REVENUES

State Grants		677,526
Charges for Services		11,440
Investment Income and Rentals		<u>6,000</u>
	TOTAL ESTIMATED REVENUES	694,966
Transfers In and Other Financing Sources		0

APPROPRIATIONS

Public Works		
Routine Maintenance		1,075,503
Traffic Services		87,920
Winter Maintenance		22,834
Administration		<u>67,000</u>
	TOTAL APPROPRIATIONS	1,253,257
Transfers Out and Other Uses		109,544

	NET OF	
Major Street Fund	REVENUES/APPROPRIATIONS	(667,835)
	Estimated Beginning Fund Balance	1,438,947
	Estimated Ending Fund Balance	771,112

Local Street Fund

ESTIMATED REVENUES

State Grants		268,751
Investment Income and Rentals		<u>3,000</u>
	TOTAL ESTIMATED REVENUES	271,751
Transfers In and Other Financing Sources		109,544

APPROPRIATIONS

Public Works		
Routine Maintenance		961,703
Traffic Services		21,564
Winter Maintenance		42,952
Administration		<u>26,000</u>
	TOTAL APPROPRIATIONS	1,052,219
Transfers Out and Other Uses		0

	NET OF	
Local Street Fund	REVENUES/APPROPRIATIONS	(670,924)
	Estimated Beginning Fund	
	Balance	785,602
	Estimated Ending Fund Balance	114,678

Public Safety Fund

ESTIMATED REVENUES

Taxes	2,675,419
Federal Grants	1,158,680
State Grants	399,285
Contributions from Local Units	113,411
Charges for Services	21,660
Fines and Forfeits	0
Investment Income and Rentals	19,500
Other Revenue	<u>8,500</u>

TOTAL ESTIMATED REVENUES	4,396,455
Transfers In and Other Financing Sources	1,027,336

APPROPRIATIONS

Public Safety	
Communications/Dispatch	408,468
Public Safety	4,853,981
Debt Service	<u>161,342</u>

TOTAL APPROPRIATIONS	5,423,791
Transfers Out and Other Uses	0

	NET OF	
Public Safety Fund	REVENUES/APPROPRIATIONS	0
	Estimated Beginning Fund	
	Balance	145,235
	Estimated Ending Fund Balance	145,235

Downtown Development Authority

(not GAAP)

ESTIMATED REVENUES

Taxes	<u>123,180</u>
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TOTAL ESTIMATED REVENUES	123,180
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Transfers In and Other Financing Sources	0
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APPROPRIATIONS

Community and Economic Development	<u>123,180</u>
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TOTAL APPROPRIATIONS	0
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Transfers Out and Other Uses	0
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	NET OF	
Downtown Development Authority Fund	REVENUES/APPROPRIATIONS	0
	Estimated Beginning Fund	
	Balance	527,253
	Estimated Ending Fund Balance	527,253

Drug Enforcement Fund (Placeholder)

ESTIMATED REVENUES

Fines and Forfeits		<u>0</u>
	TOTAL ESTIMATED REVENUES	0
Transfers In and Other Financing Sources		0

APPROPRIATIONS

Public Safety		<u>0</u>
	TOTAL APPROPRIATIONS	0
Transfers Out and Other Uses		0

	NET OF	
Drug Enforcement Fund	REVENUES/APPROPRIATIONS	0
	Estimated Beginning Fund Balance	0
	Estimated Ending Fund Balance	0

Water and Sewer Fund (not GAAP)

ESTIMATED REVENUES

Taxes		2,247
Charges for Services		3,186,520
Investment Income and Rentals		<u>5,000</u>
	TOTAL ESTIMATED REVENUES	3,193,767
Transfers In and Other Financing Sources		858,680

APPROPRIATIONS

Water/Sewer		<u>2,749,102</u>
	TOTAL APPROPRIATIONS	2,749,102
Transfers Out and Other Uses		0

	NET OF	
Water and Sewer Fund	REVENUES/APPROPRIATIONS	1,303,345
	Estimated Beginning Fund Balance	16,421,694
	Estimated Ending Fund Balance	17,725,039

Solid Waste Fund

ESTIMATED REVENUES

Charges for Services		<u>348,988</u>
	TOTAL ESTIMATED REVENUES	348,988
Transfers In and Other Financing Sources		0

APPROPRIATIONS

Public Works		<u>335,250</u>
	TOTAL APPROPRIATIONS	335,250
Transfers Out and Other Uses		0

	NET OF	
Solid Waste Fund	REVENUES/APPROPRIATIONS	13,738
	Estimated Beginning Net Assets	37,756
	Estimated Ending Net Assets	51,494

Section 7. Specific Appropriations.

There are no specific appropriations contained in the budget resolution.

Section 8. Periodic Financial Reports.

The City Treasurer shall provide the City Manager and City Council financial reports on a monthly basis.

Section 9. Budget Monitoring and Amending.

Whenever it appears to the City Manager that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures will exceed an appropriation upon which appropriations from such fund were based, the City Manager shall present to the City Council recommendations to prevent expenditures from exceeding available revenues or appropriations for the fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both. If the total revenues or the total expenditures, including transfers in and out and other financing sources and uses within a single fund must be changed, then the City Manager shall present such amendment to the City Council for approval. The City Manager is hereby authorized to amend appropriations within functions in a fund during the fiscal year provided that such amendments do not change the total revenues or total expenditures and other uses and sources for the fund as approved by the City Council.

Section 10. Effective Date.

This Resolution is declared effective on July 1, 2023 and expires June 30, 2024 unless otherwise amended by City Council.